

Computing

algorithm (n): a process or set of rules to be followed



database (n): a structured set of data held in a computer



spreadsheet (n): an electronic document in which data is arranged in the rows and columns



animation (n): illusion of movement



copyright (n): a law that gives the owner of a work the right to say how other people can use it



computer network (n): a set of computers connected together for the purpose of sharing resources



presentation (n): product or idea is explained

Programming	What might go wrong with my program? What can I change to make my program more effective?
Communication	Who is my target audience? Is my work easy to navigate? How have I made my work interesting for the audience?
Research	Where will I find the most reliable information? Can I trust that this information is accurate?
Multimedia	Is my photo effective for its purpose? How could I improve my photo?
Data	What information will I need to create my database? How will I format my spreadsheet to make sense of the data?



Safe

S Stay **safe** online by not sharing your personal information.

Meet

M Do not **meet** anyone who you have only become friends with online.

Accept

A Do not **accept** messages and friend requests from people you do not know.

Reliable

R Not everything online is **reliable**. People online are strangers and you can't always trust everything they say.

Tell

T **Tell** an adult you trust if anything happens online that you do not like.

"Man is still the most extraordinary computer of all." – John F Kennedy